

**SAFETY RULES AND INSTRUCTIONS
FOR
MULTIPURPOSE SCAFFOLD**



LOAD CAPACITY
1000LBS

Working Height
24 inches to 48 inches

*** When platform height exceeds 4 ft., guard railing is recommended, but is not required. However, OSHA requires guard rails for all platforms 10 ft. or higher.**

WARNING

Improper erection, dismantling or use of Multi-Purpose scaffold may result in serious injury or death!! Erectors, dismantlers and users of Multi-purpose scaffold must read and fully understand these Safety rules and instructions as well as federal OSHA, state, and local regulations pertaining to this equipment prior to its use.

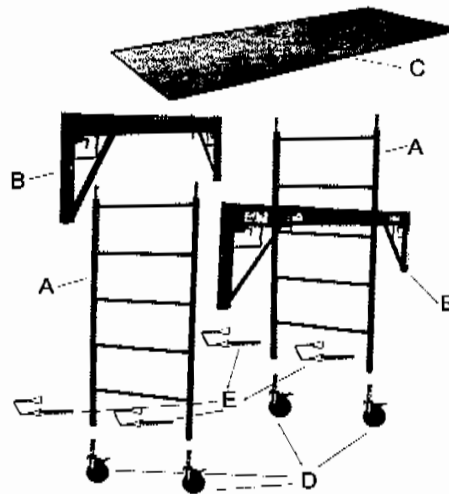
ASSEMBLY INSTRUCTION

BUILDING A ONE FRAME HIGH SCAFFOLD

For proper assembly, your basic multi-purpose scaffold must be comprised of 13 individual parts (plus guard rail panels when required)

The standard components include: (As following figure)

Letter	Part	Qty.
A	End Frame	2
B	Side Brace	2
C	Platform	1
D	5" Caster	4
E	2" Snap Pin	4



STEP ONE

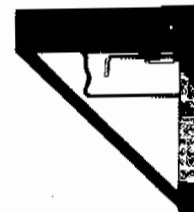
Attach side brace **B** to two end frames **A** by following this sequence:

- Pull L-shaped pin at each end of side brace to the disengaged position

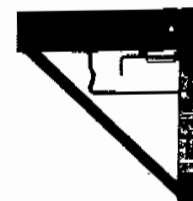
- While holding L-shaped pin in disengaged position, place U-channel on each end at side brace **B** around leg of end frame **A** at desired platform height.

- Release lock pin and be sure that pin fully engages into hole in end frame leg.

**DISENGAGED
(UNLOCKED POSITION)**



**ENGAGED
(LOCKED POSITION)**



WARNING

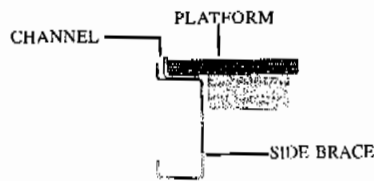
- Both side braces must be positioned at the same height on the frames so that platform is level
- Be sure all 4 L-shaped lock pins are fully engaged in holes of end frames

STEP TWO

Attach second side brace **B** to both end frames **A** by following the same **STEP ONE** sequence

STEP THREE

Install platform **C** on side braces **B** so that platform is fully seated within inner channels on top of side braces



STEP FOUR

Rotate the platform clips into the engaged position

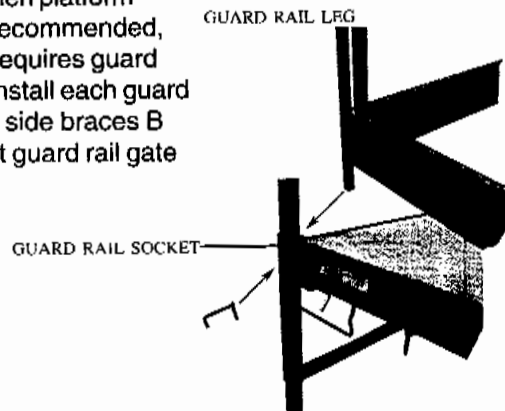
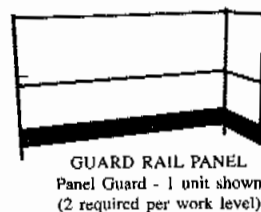


STEP FIVE

Install 4 casters **D** into legs of end frames **A** and pin with snap pins **E**. Set brake on each casters.

STEP SIX

(When recommended or required) when platform height exceeds 4 ft., guard railing is recommended, but is not required. However, OSHA requires guard rails for all platforms 10 ft. or higher. Install each guard rail panel (2 required) into sockets in side braces **B** and secure with lock pin. Be sure that guard rail gate swings inward over the platform.



WARNING

Guard rail must be installed so that gate swings inward over platform. Failure to install guard rail properly may result in serious injury or death

WARNING

- Recheck all side brace lock pins for full engagement before accessing platform
- Recheck platform to be sure it is properly seated within side brace channel and the platform clips are fully engaged before accessing
- When accessing platform, climb over top of end frame ladder --- do not swing around side of end frame.

DISMANTLING NOTES

The work of dismantling scaffolding should be under the supervision of an individual with proper experience and aptitude (competent person). The following should be observed while dismantling.

- 1 It shall be the responsibility of employees to read and comply with the following common sense guidelines which are designed to promote safety in the dismantling of scaffolding.
- 2 Check to see if scaffold has been structurally altered in any way which would make it unsafe; and, if so, reconstruct where necessary before commencing with the dismantling procedures.
- 3 Dismantle scaffold from the top down. Begin by removing all accessories from that section being dismantled at the time.
- 4 On stacked scaffolds do not remove ties and braces until dismantling has reached the section to which they are attached.
- 5 Always work within the inside of the scaffolding.
- 6 When moving up or down the scaffold do NOT climb on ties, braces or unbraced components. Climb over the top of the frame. Do not swing around outside of the frame.
- 7 Be sure that area below is clear of personnel not involved in the dismantling and is secured against unauthorized access.
- 8 Lower scaffold components in a safe manner as they are dismantled. Avoid dropping or throwing the components as this could result in injury to personnel below, or damage to the equipment.
- 9 Use energy absorbing lanyards and full body harness when feasible.

SCAFFOLDING SAFETY RULES

SERIOUS INJURY OR DEATH MAY RESULT FROM IMPROPER ERECTION OR USE of scaffold equipment. Erectors and users must be familiar with and follow safe practice and the Safety Rules contained herein. These Safety Rules cover generalized situations only and should not be used to replace any other additional safety and precautionary measures that may be necessary to cover the many usual or unusual conditions encountered during installation or dismantling. The Rules are not intended to conflict with, or supersede the requirements of OSHA or any other government regulations, codes and ordinances; the user must refer to and comply with all such specific provisions of law.

- A FOLLOW SAFE PRACTICE OF THE SAFETY RULES AND COMPLY WITH OSHA and all other federal, state and local regulations, codes and ordinances pertaining to scaffolding during any use of equipment.
- B THE POTENTIALLY HAZARDOUS NATURE OF SCAFFOLDING ERECTION WORK makes it important that all personnel assigned to this work be instructed in these Safety Rules, safe practices and procedures and be under the supervision of an experienced and knowledgeable person. Assure that these Safety Rules are posted and that all persons erecting and using the scaffold are aware of and follow them.
- C REPORT ANY UNSAFE CONDITIONS TO SUPERVISORS. DO not work or allow persons to work on scaffolds when sick or suffering from dizziness, unsteadiness or other physical symptoms which could affect their ability to work safely.
- D that components have not been improperly released or removed.
- E MAINTAIN ALL EQUIPMENT IN GOOD REPAIR. Never use corroded or excessively rusted equipment; the strength of such equipment is not known.
- F CONSULT YOUR SCAFFOLDING SUPPLIER WHEN IN DOUBT. NEVER TAKE CHANCES.
- G ALWAYS READ THESE SAFETY RULES in conjunction with the safety packet.
- H ALWAYS SUPPORT SCAFFOLDS FROM A SOUND, STABLE SURFACE and assure that it is adequate to support the intended scaffold loads. Never support scaffolds on unstable, loose objects which could tip, break or become dislodged.
- I LIFT AND LOWER COMPONENTS CAREFULLY AND SAFELY; use tag

- K. THE TIEING OF THE SCAFFOLD TO THE STRUCTURE IS OF GREAT IMPORTANCE TO the stability and safety of the scaffold. Assure that the structure to which the scaffold is tied or anchored is capable of safely supporting all loads imposed by the scaffold.**
- L. FREE STANDING SCAFFOLDS other than wall scaffolds must be restrained from tipping by guying or other means or otherwise stabilized as appropriate, recognizing that stability is essential to the safety of the scaffold.**
- M. INSTALL GUARDRAILS, MID-RAILS, AND TOEBOARDS at all openings, open sides and ends of every work platform when recommended or required.**
- N. NEVER USE LADDER OR MAKE-SHIFT DEVICES on tops of scaffold to increase the height. Never place plank on or stand on guardrails and mid-rails.**
- O. POWER LINES NEAR SCAFFOLDS ARE DANGEROUS. Use extreme caution and consult the power service company to have the lines de-energized, insulated or otherwise rendered safe. Never allow any installation or use of scaffolds until this is done.**
- P. WHEN ANY CANTILEVERS ARE USED, such as brackets, etc., proper care and precautions must be taken to prevent tipping of the scaffold.**
- Q. FOR ROLLING SCAFFOLDS FOLLOW THESE ADDITIONAL SAFETY RULES:**
- a. Never ride rolling scaffolds.
 - b. Remove all materials and equipment from the scaffold before moving.
 - c. Lock caster brakes at all times the scaffold is not being moved.
 - d. Do not attempt to move rolling scaffolds without sufficient help and roll on level surfaces only. Watch out for holes or floor obstructions and for lines, energized craneways, and other hazards.
 - e. The maximum platform height or a rolling scaffold must not exceed four (4) times the narrowest dimension. Check local state/OSHA Regulation for other height/base limitations such as 3:1 in CA, OH, OR, MT and ME; 3.5:1 in WA. Comply with these regulations by appropriately widening and/or lengthening the scaffold at the lower levels so that the above proportions are not exceeded. If the base dimensions cannot be increased, extreme care must be taken to secure the scaffold from tipping; it must be guyed, or tied to a solid structure and maintained in a stabilized condition at all times so that it cannot tip over while supporting persons, while being moved or while being erected or dismantled.
 - f. Apply pulling or pushing forces at the bottom frames and as close to the scaffold base as possible. Never attempt to move scaffold from on top.
 - g. If rolling scaffolds are used outdoors, care must be taken to assure that they cannot become unstable due to wind or other conditions.
- R. DO NOT OVERLOAD SCAFFOLDS. Refer to and do not exceed the scaffold load capacities.**